

# Offer Summary Document

## For use with Agreement of Purchase and Sale

**Form 801**  
for use in the Province of Ontario

**For Brokerage submitting the offer on behalf of the Buyer:**

When sent to the Listing Brokerage this form can be used as evidence that you have a written signed offer from a Buyer to the Seller.

**REAL PROPERTY ADDRESS:** ..... (the "property")  
(municipal address and/or legal description)

**for an Agreement of Purchase and Sale dated:** the ..... day of ....., 20..... ("offer")

This offer was submitted by: **BROKERAGE:** .....

**SALES REPRESENTATIVE/BROKER:** .....

I/We, ....., have signed an offer for the property.  
Name of Buyer(s)

.....  
Buyer signature Dated Buyer signature Dated

This offer was submitted, ..... to the Listing Brokerage at ..... a.m./p.m. on the ..... day of  
(by fax, by email or in person)

....., 20..... Irrevocable until ..... a.m./p.m. on the ..... day of ....., 20.....

I/We, ....., have signed an offer for the property.  
Name of Buyer(s)

.....  
Buyer signature Date Buyer signature Date

A counter offer was submitted, ..... to the Listing Brokerage at ..... a.m./p.m. on the ..... day of  
(by fax, by email or in person)

....., 20..... Irrevocable until ..... a.m./p.m. on the ..... day of ....., 20.....

**For Listing Brokerage receiving the offer:**

**SELLER(S):** .....

**SELLER(S) CONTACT:** .....  
(ie. phone / email / fax)

**LISTING BROKERAGE:** .....

**SALES REPRESENTATIVE/BROKER:** .....

This offer was received, ..... by the Listing Brokerage at ..... a.m./p.m. on the ..... day of ....., 20.....  
(by fax, by email or in person)

This offer was presented, ..... to the Seller(s) at ..... a.m./p.m. on the ..... day of ....., 20.....  
(by fax, by email or in person)

Offer was:  Accepted  Signed Back/Countered  Expired/Declined

**Comments:** .....

A counter offer was received, ..... by the Listing Brokerage at ..... a.m./p.m. on the ..... day of ....., 20.....  
(by fax, by email or in person)

A counter offer was presented, ..... to the Seller(s) at ..... a.m./p.m. on the ..... day of ....., 20.....  
(by fax, by email or in person)

Offer was:  Accepted  Signed Back/Countered  Expired/Declined

**Comments:** .....